

# THE IMPERIAL SOVEREIGN ROSE COURT OF OREGON



PO BOX 4864 PORTLAND, OR 97208

## Vendor Application

Coronation 2018 – Diamonds are a Girl's Best Friend – The 60<sup>th</sup> Anniversary  
Friday, October 19 and Saturday October 20, 2018 at the Embassy Suites

Name of Organization:

Contact person:

Phone Number:

Email:

Address:

City:

State:

Zip:

## Terms of Agreement

### Fee schedule:

1. **Hospitality & Monarchs Reception/Out of Town Show:** \$125 per 8' table (*limit of two tables per vendor*)

**No Coronation** space is available at this venue.

The Imperial Sovereign Rose Court of Oregon (ISRC) agrees to provide exhibitor space to the above exhibitor at the 2018 event foyer. **All space is assigned first-come first reserved based on payment date. No more than four vendor tables are allowed in this space.**

### Exhibitors will be provided the following:

- Access to the exhibitor area by 2PM on Friday, October 19<sup>th</sup> and by 10AM Saturday, October 20, 2018 at The Crowne Plaza
- One standard exhibitor table measuring approximately 3 x 8 feet each
- Access to at least one electrical outlet

### Exhibitors will be required to:

- Submit all fees and a signed contract on or before October 1<sup>st</sup>, 2018
- Provide their own decorations/supplies for exhibitor tables
- Provide their own grounded electrical extension cord (if needed)
- Provide delivery of exhibitor equipment and supplies
- Exhibitor must remove all exhibitor equipment and supplies from the space **by 3PM October 20, 2018**

**Payment.** Payment will be made online/by mail no later than 1 October 2018.

I agree to the terms of this agreement. (*please print this form to sign*)

Exhibitor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Check or Money order can be made out to the ISRC and mailed to PO BOX 4864 Portland OR, 97208.*

*For questions please email the Board of Directors at BOD@rosecourt.org*

### ISRC Use Only

Approved  Denied

Board Representative:

Notes: